

Vital Statistics

Vital Statistics is the recording of all Births, Deaths, Marriages, and Civil Unions that occur within a municipality. All Vital Statistics are also recorded to the State to provide data on morbidity and mortality.

Birth Certificates:

To obtain a Birth Certificate from the Borough of Caldwell you would need to have been born within the city limits of Caldwell. The cost for a certified copy is \$10 per copy. Birth Certificates can be obtained in person or by mail. Please complete the top portion of the attached application in full and the **birth section** in full. Mail with a copy of your driver's license and a check made payable to the Borough of Caldwell. All certificates will be mailed to the address on your identification.

Marriage License:

In order to obtain a Marriage License from the Borough of Caldwell either partner **must** be a **resident of Caldwell**. Although applied for in Caldwell, this license will be good for any municipality in the State of New Jersey. If both partners reside out of State of New Jersey and they will be wed in New Jersey, the marriage license must be obtained from the New Jersey municipality where the ceremony will take place. This license will be valid in the issuing municipality only.

Requirements for Obtaining a Marriage or Remarriage or Civil Union or Reaffirmation of Civil Union

- Applicants must apply in person by appointment only
- Applicants must show photo ID and Proof that they live in Caldwell
- Applicants must show birth certificate

- If married prior, applicant must show paperwork dissolving previous marriage – i.e. death certificate or divorce / annulment papers.
- There is a 72 hour waiting period from the time of application
- You must bring one witness when you apply who knows both of you and is over the age of 18 with picture ID
- You must provide the date and place of ceremony and the name and mailing address of the person performing the ceremony
- The cost of the license is \$28 payable at time of application. Please have the exact amount of cash or a check.
- The license is valid for 30 days from the time that it is signed out and given to you.

To make an appointment for your marriage license, please call the Caldwell Health Department at 973-403-4623.

Your marriage license will be filed in the municipality where the marriage took place

Marriage Certificates:

To obtain a certified copy of your marriage license you must be married within the city limits of Caldwell. The cost for a certified copy is \$10 per copy. Marriage Certificates can be obtained in person or by mail. Please complete the top portion of the attached application in full and the **marriage section** in full. Mail with a copy of your driver's license and a check made payable to the Borough of Caldwell. All certificates will be mailed to the address on your identification.

Death Certificates:

To obtain a death certificate you must show relationship to the person that you are requesting the certificate of – i.e. you must be their spouse, sibling and/or child. In addition, the person would need to have been pronounced dead within the city limits of Caldwell. The cost for a certified copy is \$10 per copy. Death Certificates can be obtained in person or by mail. Please complete the top portion of the attached application in full and the **Death section** in full. Mail with a copy of your driver's license, proof of relationship and a check made payable to the Borough of Caldwell. All certificates will be mailed to the address on your identification.