

***Board of Health
Minutes
February 11, 2020***

Call to Order: President, Betty Sullivan, called the regular meeting of the Caldwell Board of Health to order at 6:19 p.m.

Roll Call: Present: Betty Sullivan, Lila Kurzum, Valeria Schleck Rhonda DeStefano, Cindy Banchi, Maria Rogers, Henderson Cole, Gina Behre for Mike Fitzpatrick and Maria Burak.

Absent: Annmarie Snedeker

The January meeting did not take place due to lack of quorum.

Announcement of the Presiding Officer: President, Betty Sullivan, stated that adequate notice of the meeting had been given by posting the notice on the bulletin board and in writing to all official newspapers and to all persons requesting notice.

Reorganization of Board: Betty stated that we needed to reorganize the Board for 2020 and in doing so turned the meeting over to Valerie Schleck. Valerie opened the nominations to the floor for President of the Board of Health. Cindy Banchi nominated Betty Sullivan for President. There being no other nominations, and Betty accepting the nomination, the Board elected Betty Sullivan by acclaim to the position of President of Board of Health. Valerie then opened up nominations for Vice President to the floor. Lila Kurzum nominated Rhonda DeStefano for Vice President. There being no other nominations, and Rhonda accepting the nomination, the Board elected Rhonda DeStefano to the position of Vice President of the Board of Health. She then opened the nominations to the floor for Secretary of the Board. Rhonda DeStefano nominated Maria Burak as Secretary of the Board. There being no other nominations, and Maria accepting the nomination, the Board elected Maria Burak to the position of Secretary to the Board of Health. Valerie turned the meeting back to Betty Sullivan.

Betty asked the Board to review the meeting dates for 2020. A motion was made by Valerie Schleck and seconded by Cindy Banchi to approve the 2020 meeting dates. All agreed. Betty asked the Board to review the By-laws. A motion was made by Rhonda DeStefano and seconded by Valerie Schleck to approve the 2020 By-laws. All agreed.

Approval of Minutes: Betty asked that the Board review the minutes of the December 10, 2019 meeting. A motion was made by Cindy Banchi and a seconded by Maria Rogers to approve the December meeting minutes. All agreed.

Any Citizen wishing to be heard: There was no response to this call of action.

Old Business: Maria stated that the new Caldwell Web Site just went live. We are still having some issues with connecting the Board of Health Web Page to our site. Gina suggested that Maria contact Raj who created our web page. Betty asked that we have the Board of Health Roster on the site as well as inspection reports and minutes. It was suggested that we Lila asked what is happening with the Immunization Program for kids. Maria stated that she thought it was working; but Lila thought that was just for babies. Maria and Gina will look into this and report at the next meeting. Rhoda asked about Channel 35. Henderson and Maria will look into this and let her know at the next meeting. Betty asked if we can put information about the Corona Virus on the web page as well as Hand washing signs throughout the Caldwell Community Center. In other old new,

Maria stated that the Rabies Clinic we really well; however, the door was broken at the Fire House. Maria stated that we will pay for the door if needed.

New Business: In new business, Maria presented the license applications for the 2020 Food Licenses. A motion was made by Cindy Banchi and seconded by Maria Rogers to approve 2020 food licenses as presented. All approved. Maria present the 2020 Public Establishment License applications. A motion was made by Valerie and seconded by Rhonda to approve the 2020 Licenses for Public Establishments as presented. All Approved. Maria presented the license applications for day care facilities. A motion was made by Maria Rogers and seconded by Rhonda DeStefano to approve the 2020 Day Care Licenses as presented. All agreed. Maria presented to 2020 Massage License applications. A motion was made by Cindy Banchi and seconded by Maria Rodgers to approve the 2020 Massage Licenses as presented. All agreed. Maria presented the vending machine applications for 2020. A motion was made by Rhonda DeStefano and seconded by Maria Rogers approve the 2020 Vending Machine Licenses as presented.

Health Report: Gina presented the December and January reports to the Board.

Adjournment: The meeting adjourned by acclaim at 7:00p.m. The next meeting will be held on March 10, 2020 at 6:15 p.m.

Submitted by: Maria Burak